

West Linn Sustainability Advisory Board Meeting

WebEx Virtual Meeting

9/17/20, 6-7:30pm

Attendance	Board: Cindy Ellison, Kim Bria, Terry Shumaker, Greg Smith, Victoria Meier Council Liaison: Councilor Teri Cummings Staff Liaison: Chris Myers Guests: Jerry Gabrielatos, City Manager
Mission	<u>From the Charter (Mission):</u> The Sustainability Advisory Board is committed to collaborating with government and residents to improve the quality of life in West Linn by advancing stewardship of our environmental, social, and economic resources that is equitable for all present and future generations.

1. Public Comment

- None

2. Check-ins / Updates

- Jerry Gabrielatos, new City Manager, introduced himself to the board and noted that sustainability was a priority for him in his previous work in Minnesota and Chicago.

3. Review Action Items from past meeting(s)

<u>Month</u>	<u>Action Item</u>	<u>Status</u>
June/19	Chris will continue work on ROW, park and open space overlay map	Pending
June/19	Chris will get us a work session date with the city council	Pending
October/19	Mayor Axelrod will contact AMERESCO about a city energy audit	Pending?
January	Cindy/Victoria to research sustainable action process guide for county and work on proposal to council about Leaders in Sustainability.	Pending
February	Chris will call library director about feasibility of solar with new roof	Pending
February	Victoria to report on new Rosemont NA community garden when feasible	Pending
April	Chris and Terry to continue information gathering for SAB portion of city website	Pending
August	Chris to get information on the sustainability equipment at Robinwood station	Pending
August	Chris to get information on LED lighting for city buildings	Pending
August	Teri to research the purchase of hybrid vehicles for the city	Pending
August	Chris to get information on water used by city	Pending

4. Review / Approve May Meeting Notes

Summary	Approved August Meeting Notes
Discussion	None

5. Agenda Topic 5 - Climate Action Plan for Sustainability Strategic Plan (new Appendix C)

Summary	Greg suggested that we add only the short-term items to the appendix. Terry reminded us that this was only a back up resource and we shouldn't change it but come up with a new slate of goals based on the appendix. After discussion, Cindy proposed a motion to keep appendix C as is and not make any changes so the SAB board can move onto making a list of goals. The Appendix C will be sent to council after spell checking by Victoria. The motion passed.
Discussion	Chris noted that time and staff are overwhelmed at this time and the only way that many of the goals we started to list could be accomplished would be through the hiring of a Sustainability Staff person. This person could start as part time and energy savings and grants could cover the salary. Councilor Cummings said that budget discussions are beginning and that any request should be done within the next few weeks. It was agreed that a proposal to hire a sustainability staff person, containing climate action goals, should be sent to city council.

6. Agenda Topic 6 - Website update

Summary	Updates needed for entire SAB website pages.
Discussion	No discussion due to time constraints.

7. Agenda Topic 7 - Education Series

Summary	This activity is on hold until we can determine what we can do and how we can do it.
Discussion	No discussion.

8. Agenda Topic 8 - Unimproved Right-Of-Way Gardens/Plantings

Summary	Further study is required to determine which ROWs may be eligible for gardens and/or native plantings, and if it is even feasible to explore this option.
Discussion	Chris noted that Ken Warner is very supportive of community gardens.

9. Review New Action Items

- Chris will draft a memo to council giving them a heads up on our request for a sustainability staff person and the lack of traction on anything from the 2015 Strategic plan.
- Greg, Terry and Victoria will work on documents to send to council by Oct 1, 2020 including the Appendix, Goals and staff request.